

### YEARLY STATUS REPORT - 2023-2024

### Part A

### **Data of the Institution**

1. Name of the Institution Mahila Mahavidyalaya Georai

• Name of the Head of the institution Dr.Parlikar Kanchan Padmakar

• Designation Principal

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 9767308328

• Mobile No: 8830087680

• Registered e-mail jbsp.mahilacollege@yahoo.com

• Alternate e-mail siddiquizahed5@gmail.com

• Address Takadgaon Road Georai

• City/Town Georai

• State/UT Maharashtra

• Pin Code 431127

### 2.Institutional status

• Affiliated / Constitution Colleges affiliated

• Type of Institution Women

• Location Urban

• Financial Status Grants-in aid

• Name of the Affiliating University Dr.Babasaheb Ambedkar Marathwada

University

• Name of the IQAC Coordinator Dr.Siddiqui Zahed Ali Sadiq Ali

• Phone No. 8484043574

• Alternate phone No. 8830087680

• Mobile 9423471680

• IQAC e-mail address siddiquizahed1@gmail.com

• Alternate e-mail address siddiquizahed5@gmail.com

3. Website address (Web link of the AQAR

(Previous Academic Year)

www.mahilacollwge.com

4. Whether Academic Calendar prepared

during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

www.mahilacollege.com

#### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	В	2.26	2017	27/11/2017	27/11/2022

### 6.Date of Establishment of IQAC

10/06/2010

### 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

### 8. Whether composition of IQAC as per latest

Yes

**NAAC** guidelines

Upload latest notification of formation of IQAC

No File Uploaded

### 9.No. of IQAC meetings held during the year 03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

The IQAC has given encouragement to various research activities
Skill based programmes have been introduced
Various extension activities have been conducted
Organised different workshops and guest lectures
The IQAC has conducted various curricular and co-curricular activities

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes		
To encourage the gender sensitization programmes	The college conducted various gender sensitization programmes		
To inculcate the Indian culture and nationalism among students	The colleges celebrated the special days in the memory of great freedom fighters and different cultural programmes have been conducted		
To conduct workshops and guest lectures	The faculties conducted workshops and guest lectures		
To encourage faculties to attend FDP	The college faculties attended various FDP conducted by other academic bodies		
To encourage faculties to attend FDP	The college faculties attended various FDP conducted by other academic bodies		

### 13. Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

Name	Date of meeting(s)
Local Governing Body	06/10/2023

### 14. Whether institutional data submitted to AISHE

Part A				
Data of the Institution				
1.Name of the Institution	Mahila Mahavidyalaya Georai			
Name of the Head of the institution	Dr.Parlikar Kanchan Padmakar			
Designation	Principal			
Does the institution function from its own campus?	Yes			
Phone no./Alternate phone no.	9767308328			
• Mobile No:	8830087680			
Registered e-mail	jbsp.mahilacollege@yahoo.com			
Alternate e-mail	siddiquizahed5@gmail.com			
• Address	Takadgaon Road Georai			
• City/Town	Georai			
• State/UT	Maharashtra			
• Pin Code	431127			
2.Institutional status				
Affiliated / Constitution Colleges	affiliated			
Type of Institution	Women			
• Location	Urban			
• Financial Status	Grants-in aid			
Name of the Affiliating University	Dr.Babasaheb Ambedkar Marathwada University			
Name of the IQAC Coordinator	Dr.Siddiqui Zahed Ali Sadiq Ali			

									MANAVIDIAL
• Phone N	о.				848404	3574			
• Alternate	e ph	one No.			8830087680				
• Mobile					9423471680				
• IQAC e-	mai	l address			siddiquizahed1@gmail.com				
Alternate	e e-r	nail address			siddiquizahed5@gmail.com				
3.Website addr (Previous Acad		•	f the A	QAR	www.mahilacollwge.com				
4.Whether Acaduring the year		nic Calendar	prepa	ared	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:			www.mahilacollege.com						
5.Accreditation	De	tails							
Cycle	Gr	rade	CGPA	A	Year of Accreditation		Validity	from	Validity to
Cycle 2		В	2	.26	2017		27/11	/201	27/11/202
6.Date of Estab	lish	ment of IQA	AC		10/06/	2010			
7.Provide the li UGC/CSIR/DB							c.,		
Institutional/Deartment /Facult	-	Scheme		Funding	Agency Year of award Amount with duration		Amount		
Nil		Nil		Nil		Nil		Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes						
Upload latest notification of formation of IQAC			No File U	Jploade	ed				
9.No. of IQAC	mee	etings held d	uring	the year	03				
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			No						

website?

If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

The IQAC has given encouragement to various research activities

Skill based programmes have been introduced

Various extension activities have been conducted

Organised different workshops and guest lectures

The IQAC has conducted various curricular and co-curricular activities

### 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Achievements/Outcomes
The college conducted various gender sensitization programmes
The colleges celebrated the special days in the memory of great freedom fighters and different cultural programmes have been conducted
The faculties conducted workshops and guest lectures
The college faculties attended various FDP conducted by other academic bodies
The college faculties attended various FDP conducted by other academic bodies

### 13.Whether the AQAR was placed before statutory body? Yes

Name of the statutory body

Name	Date of meeting(s)		
Local Governing Body	06/10/2023		

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission	
2023-24	16/02/2024	

#### 15. Multidisciplinary / interdisciplinary

The college has the facility to impart multidisciplinary and interdisciplinary education. The subjects like English, Marathi, Hindi can be studied along with social sciences

#### 16.Academic bank of credits (ABC):

As per the directions of the parent university the college is ready to impart the quality education designed as per NEP from the academic year 2024-25

#### 17.Skill development:

Several valu added courses are introduced by the college to impart the skill development among the student. A course in communication skill, Panchayat Raj Training Programme, Compulsory Computer course, such courses are introduced for the students in this college.

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of Indian Knowledge System is achieved by adopting various methods. Indian languages and literature, culture are inculcated among the students. International Yoga Day is celebrated in the college. Students are motivated to attend online courses conducted by MOOC focusing on the Indian Knowledge System.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The main focus is given on the outcome of the education. Students

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Learning Outcome are well defined. Faculties adopt different facilitative roles for student's purpose. The clear imphasis is given on the outcome. The course Output and the Programme Output are clearly mentioned at the start of the programme

#### 20.Distance education/online education:

The importance of Distance Education and Online Education is inculcated among the rural students. Students are motivated to participate in the courses like SWAYAM and MOOC. The concerned committee keep supervision on the students online academic activities. The students are also encouraged to participate in the online webinars conducted by the other institutes for the sake of the students of the college

Extended Profile				
1.Programme				
1.1	1			
Number of courses offered by the institution across all programs during the year				
File Description	Documents			
Data Template	<u>View File</u>			
2.Student				
2.1	171			
Number of students during the year				
File Description	Documents			
Data Template	<u>View File</u>			
2.2	171			
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year				
File Description	Documents			
Data Template	<u>View File</u>			
2.3	33			
Number of outgoing/ final year students during the year				

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File Description		
Data Template	<u>View File</u>	
3.Academic		
3.1	17	
Number of full time teachers during the year		
File Description		
Data Template	View File	
3.2		17
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template		<u>View File</u>
4.Institution		
4.1		15
Total number of Classrooms and Seminar halls		
Total number of Classrooms and Seminar halls 4.2		0.9
	ar (INR in lakhs)	0.9
4.2	r (INR in lakhs)	0.9

#### Part B

#### **CURRICULAR ASPECTS**

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institution follows the curriculum designed by Dr.Babasaheb Ambedkar Marathwada University Aurangabad and it is effectively planned and implemented by the institution.,according to Academic calender of the university we maintain our collegecalender, every department maintain their own calenders and follows it whole

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year. Annual teaching plan and teaching diaries are maintained by the teachers teachers use different teaching modes for effective curriculum delivery, use of ICT tools, questoin answer method, ppts, tests, essy writing, debate, tutorials, .project work, field visits, guest lectures, class seminars related to the syllabus. Remedial classes for slow learners individual attention to every student.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the starting of the academic year University provides us academic calendar and accordingly that we plan our college calender and according to that we plan every activity of the college. Teachers are informed to take arrange the curricular and co curricular activities of the college. Teachers of our college tries to conduct programs according to the Academic calendar. The college academic calendar takes care of integrating college mission goals and curriculum. college academic calendar has been uploaded on institutional website for the sake of students and stakeholders.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	https://www.mahilacollegegeorai.com/academ ic-calendar

# 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/certificate/

A. All of the above

### **Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

08

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<u>View File</u>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

24

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college integrates the crosscutting issues relevent to Professional Ethics , Gender , Human Values , Enviornment and Sustainability into the Curriculum , The syllabi of all the courses content all the said crosscutting issues. These issues are inculcated on the minds of students very successfully.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

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File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

### Nil

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

## 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<u>View File</u>

### **1.4.2 - Feedback process of the Institution** may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

#### TEACHING-LEARNING AND EVALUATION

- 2.1 Student Enrollment and Profile
- 2.1.1 Enrolment Number Number of students admitted during the year
- 2.1.1.1 Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

- 2.1.2 Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)
- 2.1.2.1 Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced learners are identified by the teachers in the classroom so their talent and advanced knowledge can be judged through asking questions in the classroom, test, tutorials, debate competitions, interaction with teachers, Exam results etc. these students are encouraged to participate in study circle programmes. College Career Counseling Cell makes them acquent with the present competitive world. Guest lectures are also arranged to motivate them. Students are motivated to participate in various inter college and state level competitions library facilities books, journals, reference are made available for students. College collects the data and information regarding student's academic performance through the following points.

- 1. Class representation.
- .2. Results of tests and semester examination, sessional works, committee co-coordinators and concerned teachers.

In parent teacher meeting we discuss the progress and limitations of these students Departmental meetings also analyses these students and teachers personally and interacts with the students and try to solve their difficulties.

All these matters are discussed with the Principal and Principal suggests remedial measures. Special attention is given to these students who are at the risk of dropout. Remedial taching, extra classs are organized for slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
164	16

File Description	Documents
Any additional information	<u>View File</u>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The process of teaching learning is student oriented. Teacher makes it easy; interesting student oriented as well as need based. Teacher enables students to be interactive as well as participatory, so that they become active learners. Teacher uses different methods like seminar presentation, group discussion, debate competitions, question answer session, field visit, study tour, assignments, and project work. Use of videos, ppts, ICT enabled learning.

Our students visit to hospitals, schools, NGO's and orphan school. Students write for college magazines they help in its editing, collection of material, designing of the magazines. students are provided with library resources so that they can be capable to use all these resources and take advantage of this facility. They are also supported with academic and infrastructural facilities to make teaching and learning more studentoriented. At the beginning of every academic year study circle groups of different subjects are formed with the aim of tapping, nurturing and channelizing the energies and potential of students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use audio-visual aids to impart knowledge to the students in effective manner. Teacher also uses PPTS, Projector, OHP, and

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Computers, online searching etc. facilities are available to teachers and students in free of cost.

Youtube videos for students ,Use of smart boards is also available for teaching. Basic training of computer is provided to faculty members.

Some teachers engaged their classes at zoom platform ,google classroom and Youtube videos which definitely make their teaching more effective. with the help of these videos they reached to students during covid pandemic situation.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.youtube.com/@TANGALWAD

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

16

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college measures and monitors the progress of students through classroom tests, Question - answer method assignments. Oral presentations, but stress is given to regular attendance and classroom performances. Student's progress and performance are also discussed with their parents.

To know the students achievements college follows formative and summative evaluation process. Student's evaluation is done through test, tutorials, assignments seminars, debate group discussion, interviews, and Field visits for internal and external assessment. Student's regular attendance and classroom performance is taken into account.

At B.A. Third year level there is project writing for one paper priscribed by the university it has internal as well as external assessment every year it is done very transperently by invitiong external subject experts ,interview and oral presentation of the students has been arranged by every department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college and individual teacher critically analyze the performance of the students in test, tutorials, assignments and projects. Evaluation of the student helps the teacher to assess the strength and needs of students and to undertake correct stepsto improve their performance. Through assignment students can develop self learning habits. Counseling sessions are conducted. Teachers check if the students are grasping the subject or not and act accordingly.

After the declaration of University result if students have any grievance regarding evaluation they can ask for redressal. They can ask for photocopies of their answer sheets. If these students are not satisfied with the valuation of the University they can demand for revaluation. Students can approach to the exam committee if there is any grievance in the internal evaluation. There is a provision of recounting and rechecking of answer books.

Students grievance have the access to the redresseal cell of the

college Principal and examination committee can approach to the students for examination related grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

College has learning outcome and these are stated in the vision and mission of the college. College works for overall development of the students. Students get familiar with these learning outcomes at the starting of the academic year through meetings counseling and orientation. The teaching learning objectives are given in the University syllabus and this syllabus is provided to the students at the starting of the year, each subject teacher tries to orient the students about learning outcomes.

Through meetings and different programs teachers and students are very well aware about the course and different programs offered by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the starting of the year college committee discuss about the previous results of the college, pass percentage and dropout ratio were discussed in the meeting

class tests, seminars, group discussions, assignments etc. are the measures to evaluate students performance.

special attention is given to the slow learners , results of the students is discussed with the Head of the departments, committee

chairpeson and Principal discuss the various issues related to the results and suggest some measures to improve it.

yearwise and percentagewise students results displayed on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

34

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://forms.gle/WtXoADooCS5hPFS89

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

#### 3.2 - Research Publications and Awards

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### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

02

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College NSS unit, IQAC, gender sensitization cell actively arrange different types of student oriented programs to make students aware about the differnt issues related to neighbourhood community. The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme Through these units, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water

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conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, Veterinary guidance, Farmers meet, Awareness about farmer's suicide etc.Other, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Plastic eradication, No vehicle day, Jananisuraksha, Programme on female foeticide, organizing visit to Orphanages, Blood group detection, Health check -up camps, Blood donation camps, Dental checkup camp, etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	<u>View File</u>

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

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File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

150

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

#### 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

06

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

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### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Classroom: -College has 14 classrooms with enough natural light, smart boards, enough ventilation, LCD projector, Power Point Presentations. Computer laboratory is available with internal facility. Bulletin board is also made available. Principal and Nonteaching have computers with internet access, printer and scanner etc.

IQAC has separate well furnished room. It is used for works regarding internal quality assessment.

Seminar Halls: -One multipurpose hall is available with all necessary facilities like computer, LCD, Dias with the purpose of conducting seminars and conferences.

Computer Laboratory: -One computer laboratory with good internet facility. College has two generators and two inverters for continuous electricity supply.

Library: Library is having adequate collection of text books, reference books, journals, periodicals, &magzines

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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

- 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
- 1. Sports: -One room is available for indoor games like chess, table tennis, carrum. Other than this college has adequate play ground for the purpose of sports organization.
- 2. NSS: -One NSS unit is actively working it has unit of 150students. College NSS office is well equipped. Programme Officers organize regular and innovative programmes. College doesn't have NCC unit.
- 3. Cultural Activities: -One multipurpose hall with all necessary equipments.
- 4. Public Speaking:-College has portable public speaking system which is used occasionally such as in college and public places and NSS rally etc.

Sports room.:college has one sports room with well sports equipments and yoga centre.

NSS ; College has one nss room .

college ground for sports activities is available for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library advisory committee is actively working it is headed by the college Principal and this committee regularly monitors and functioning of the library.

Composition of library committee:

- 1. The Principa
- 2. The librarian

- 3. Three head of department
- 4. Head clerk
- 5. One student representative
- .Committee also ensures the optimal use of library resources byfaculties and students. Annual book exhibition is organized. The committee oversees library budget, administration, purchase of books and computerization.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the E. None of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

- ${\bf 4.2.3-Expenditure\ for\ purchase\ of\ books/e-books\ and\ subscription\ to\ journals/e-journals\ during\ the\ year\ (INR\ in\ Lakhs)}$
- 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

16 teachers and 164 students are using library as and when required records are maintained by the librarian.

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution offers free internet facility in the campus. This facility is available for students and teachers of the college through this teachers and students can easily access the network and it is beneficial for them for surfing and browsing. Apart from this college gives good computer facility with internet to teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 4.3.2 - Number of Computers

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>

### 4.3.3 - Bandwidth of internet connection in C.10 - 30MBPS the Institution

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures the optimal utilization of budget allocated for maintenance and upkeep of the college infrastructure by holding regular meetings with various committees of the college that plans and monitors the projects to be undertaken or ongoing in an academic session. Maintenance of equipments is done through the annual maintenance contract with various dealers of computer, peripherals and equipments. The annual maintenance contract is for

electrical and plumbing purpose. College has a separate committee for maintenance of equipments, furniture and computers and other equipments. Library books and periodicals are maintained by staff, sports room equipment is maintained by sports teachers. students are using all the infrastuctural facilities as nad when required

library

ICT room

sports room

classrooms

computer room

Womens room etc facilities are available for the students students can get access to these facilities as and when needed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

16

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File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

02

### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

34

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

### 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

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0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

#### **5.3 - Student Participation and Activities**

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

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File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students are provided with the experience of working in various academic and administrative bodies to develop leadership qualities among them, one student is included in the committee. Students suggest various activities to be organized based on feedback. Qualities like development of leadership skill, Cultural talent, Time management, Discipline and Administrative knowledge in all are developed among the students. Students of our college actively participate in different programs like sports, cultural events, co-curricular and extra curricular programs. Student council is formed in the college in which the diffeent issuesrelated to students has been solved by student rep[resentative.Student council is helpful for knowing the various problems of students. Students also provided with a chance to represent their talent through class performance , speech competition, internal evaluation, debet, essay writing etc programs give them chance to prove themelves. One student representative is appointed as an IQAC memeber student is also a member of decipline committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

# 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

# **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college alumni helps us in regard of admission process, Alumni contribute their expertise by counceling and guidance to current students, Alumni is helpful in organising various programs of college, like teacher parents meeeting, Annual socialgathering, Rangoli, cooking competition etc, till date there is no significant financial contribution of Alumni but They are the real guide for students through their guidance students can leran the quality of belongingness and helping nature. Alimni is ideal for current students as a part of college they know their duties and responsibilities for college they actively participate in different programs like annual day, Rangoli competition, gender programs, nss programs, health and hygine p[rograms, Alumni seek guidance and counselingin different sectors of career opportunities as to develop the career of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

# 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

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File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Keeping in consideration the vision mission and goals of institution college plans different ACADEMIC activities of college for whole year and the governance of institution is reflective to its vision and mission, every decision of college is taken by its governing body members, IQAC committee, decipline committee, every activity and program is keeping into view to proveits vision and mission

College is a single faculty college and it is one of the good college in this region runnig with a purpose to provide a education to women and to strengthenthe rural womens educational status by imparting them skill based and choice based education.

By organising different activities in the college all rounddevelopement of the student is possible, college organizes many programs to make these students aware about the competitive world

File Description	Documents
Paste link for additional information	file:///C:/Users/akash%20computer/Download s/aqar%202021-22%20-%20Copy%20(1).pdf
Upload any additional information	<u>View File</u>

- 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management.
- 1. The college Principal and head of the departments to look after the Admission, concession, and other relevant process in which the faculty members are also involved.1. The college Principal and head of the departments to look after the Admission, concession, and other relevant process in which the faculty members are also involved.

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- 2. Formation of various committees at college level that work in relation with academics, research, extension and other activities.
- 3. The committees comprise of the representatives from all stakeholders
- 4. Involvement of student's representatives in the committees like IQAC and Literary Forum etc.
- 5. Teachers are working on local governing body of institution to solve the various problems of teachers and students
- 6.Non teaching representative is also working on local governing body to solve various issues regarding the non teaching administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

# 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Examination and Evaluation

- 1. ContinousInternal Assessment by conducting internal tests twice in a year for each class.
- 2. Conducting class seminars, group discussions and quiz programs in the class room.
- 3.Internal assessment at the B.A IIIrd. Year level.
- 4. Essay writing, Poetry reciting competitions.
- 5. Group Discussions.
- 4. Quiz competition.
- 5. Seminar presentation of different faculties.

- 6. Interesting teaching and learning method through audio-visual aids.
- 7. Educational trip, field visit and survey. Research and Development
- 1. Formation of internal Research Committee comprising senior faculty members to look after all research related strategy.
- 2. Motivation to the faculty to present research papers at national and international level and undertake research projects.
- 4. Encouragement toorganization of workshops, seminars and conferences.
- 1. Library, ICT and Physical Infrastructure / Instrumentation:
- 1. Purchasing of required text and reference books. College has started Vachak Manch for students to encourage students to get the reading habit
- 2. Subscription to e-journals, use of INFLIB-NET.
- 3. Construction of hostel building for girls.
- 1. Human Resource Management:
- 2. The college motivates staff to participate in Orientation/Refresher/short term courses.
- 3. The teachers are encouraged to undergo faculty developmentprograms run by SWAYAM.

Performance assessment, student feedback analysis has been done regularly.

- 1. Admission of Students:
- 2. Notification published in the News paper and displayed on noticeboards and registration process is transparent. By following all the standards procedure admission is given to the students. Admission is given by following government and University rules.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The head of the institution, the highest authority in the college, implements the policies. The Governing body of the college works in the following manner. To hold meetings with departments, different committees, and teaching and Non-teaching Staff, regarding master routine, monitoring the proper allocation of routine to different college and University examination etc.

To review the University results and receive the effective feedback from the departments.

To monitor the proper functioning of library and find out ways to improve its facilities.

To look after the problems faced by the students through counseling. Women Cell, Students Welfare Committee and Grievances Redressal cell activity participate to give solutions to the problems.

To arrange motivational classes of the students to achieve academic excellence and build up moral of the students.

To take care of its resources especially human resources and material resources for the attainment of its desired goal of academic excellence.

The heads of departments the coordinators of committees and NSS, Women Cell and the student body chairperson submitannual reports to the Principal.

Annual reports are submitted by the departments to the IQAC.

The head of the departments submit confidential reports.

Parent feedback, comments and suggestions posted on the college website are also analyzed.

appointment of teachers is done with the highest qualification of the teachers ,all teachers are highly qualified with academic excellence.as wefollow the rules and regulations of UGC and affiliating university.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Shivhar teacher's cooperative credit society is available for teachers, it helps with providing personal loans whenever needed and every staff member is a member of this society. Shivhar teacher's cooperative credit society is available for non teaching, it helps with providing personal loans whenever needed and every staff member is a member of this society. Sane guruji scheme is available for the family of dead employee who die during his service period.

Provision of best teacher award for the academic, social excellenece of the teacher . Every year on the occasion of Dr.Sarvapalli Radhakrishnan's birth anniversery.

Institution provides concession facility to teachers and non teaching staff in wedding hall on various occasion. Medical leave , casual leave, duty leave provision is available in the college for the welfare of the tyeaching and non teaching staff. Maternity leave for women faculty

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

# 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

# 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The achievements of the faculty members are monitored and updated in the college records; performance appraisal system is implemented as per the guidelines from UGC. The appraisal report of the faculty is prepared and submitted to the head of theinstitution by the concerned head of the department on the basis of their yearly achievements. Besides the feedback form has a well defined set of questions that helps the students to evaluate the teaching and learning process and define how for the teacher has succeeded in reaching out to the students. These details are accessible to the staff so as to help them to judge their performance. The Principal understands the student's reflections and shares it collectively and individually with the staff. If there are any issues of concern, the faculty members are facility to overcome the lacunae without lowering their self esteem. Counseling is provided to staff in times of need, in order to help them to improve their professional capabilities, in order to build up ideal academic atmosphere.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external audit of institution is done regularly. The college accounts are audited regularly for as internal audit is concerned, a team consenting of the chairman, Accountant & the Principal evaluate the preparation of accounts. The system of maintaining accounts paves the way for error free accounts and makes it easier for the external auditor to conduct college audit very smoothly as the accounts of the college are subject to audit by the External Qualified Charted Accountant appointed by the J. B. S. P. Mandal Georai. The audited report by the external C.A. is presented before the management for modification if any. The remarks given by the auditors are taken into consideration for amendments in the coming year. and external audit is done by Directorate of Higher Education, Aurangabad.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

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# 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

# 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution has decided to use the optimum use od resources available in the college in that students and faculties make use of tee resources as nad when required in that Classrooms, auditiorium , computers, books and journals, sports room , water facility, womens cell.NSSroom, IQAC room, Library etc. can be used as it is required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

# **6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

During the covid 19 period IQAC played a vital role by counselling to staff and teachers and motivation is provided to conduct different activities online for students. As the Governing body always stands by for the well being of the institution so the most of the recommendation of IQAC are approved after viewing each and every aspect of it. IQAC periodically meets and discuses the past, present and futurer action for enhancing and sustaining the quality and standard the institution maintain. The

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suggestionsgiven by IQAC is conveyed to the secretary and president of the college through Principal and then appropriate action is taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

- 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities
- 1. Teachers academic diary
- 2.Different teaching learning oriented programs
- 3.Class tests, essay writing, field visits, study tours, and seminars
- 4.Annual teaching plan
- 5.Wall magazines
- 6.Guest lecture of each subject.
- 7. Uses of different teaching aids .
- 8.Use of ICT tools in teaching and learning at the end of the every year we analyse our results and find out the reasons of dropout students

IQAC and every head of the department in its meeting decide to develop the teaching learning strategies.

Teacher orgnize various activities to support the students in their academic progress college IQAC promotes and motivate to teachers and students for this. students representtion on various academic bodies such as NSS,IQAC,WOMEN CELL,SPORTSroom,LIBRARY ETC.

File Description	Documents
Paste link for additional information	https://www.mahilacollegegeorai.com/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

### INSTITUTIONAL VALUES AND BEST PRACTICES

# 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year college organises programs based on Gender equity.action plan of this committee was prepared at the beginning of the year

celebration of womens Day

Guest lecture on womens safety

Health check up camp for women

Celebration of Balika Din

Skin check up for students and local area women

college is offering education to girls only this is the good advantage .This rural area students are motivated to take higher education, counseling and guidance is done at various level so that these student can take eucation with free mind.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid and Liquid waste mangagement of the college collected and disposel is done to make the campus ecofriendly. There is a College premisis cleanliness committee available to keep the campus clean. In E waste management we have one musum in that we keep all the unnecessary equipments to store as a degradable waste. Hazardous chemical and radioactive waste management is burned in the campus whenever needed.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- B. Any 3 of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	No File Uploaded

# 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

D. Any 1 of the above

# 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College runs B.A.course for the students living in a rural area. It arranges different activities for students which can

cultivateharmony among them ,through the different activities of NSS dept. student can learn to live in community and serve the community programs like the birth and death anniversaries of different great leaders are helpful to realize their duties and responsibilities towards community and nation.working in group in activities like tree plantation, cleanlines drive, aids awareness program, Gender sensitization programs, and different cultural programs are helpful to build the personality of the students. College teachers organize various programs and teachers and students actively participate in these programs.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1.college celebrates constitution day and on this day teacher read the preamble and take the oath to follow the various principles of constitution. 2. Talk was organized on the constitution of india.through this students can realizethe various duties and responsibilities of a good citizen, values can be inculcated among the students. Sensitization of student and employees. As our college is a women's college, women's empowerment is a very intimate subject. For girls to come to college regularly to motivate raising the morale of girls through various programs Education is a human being to face different types of challenges in life. College Teachers are repeatedly trying to convince girls that there is a third eye. Expert sales ideas for empowerment are communicated to the students. Famous women in the history of India and the world about life are organized to motivate the students. From time to time to take care of the health of girls A health check-up is a serious illness to help with medical treatment and to take full advantage of constitutional provisions. Students are helped and guided to become competent.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

# 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrate various national and international days .celebration of 15 th August,26th January, 8 th March International Woman day..21stJune International Yoga Day 26th July Birth anniversary of Rajashri Shahu Maharaj. 1st August Birth anniversary of Annabhau Sathe& Death anniversary of Lokmanya Tilak 15th August Independence Day, 23rd August University Foundation day, 29th August National sports day, 5th September Teacher's Day, 8th to 14thSeptember International Literacy Day 14th September Hindi Day, 17th September Hyderabad Mukti Sangram Din 24th September NSSDay, 2nd October Birth anniversary of Mahatama

Gandhi&Lal Bahadur Shastri ,26th November Sanvidhan din, 28th November Mahatma Phule Smruti din. 1st December World AIDS day. 6thDecember Dr Babasaheb Ambedkar Mahaparinirvan din. 3rd January Birth anniversary of Savitribai Phule, 12th January Birth Anniversary of Rajmata Jijau& Swami Vivekanand 14th January Dr.Babasaheb Ambedkar Marathwada University expansion day 26th January Republic day, 19th February Birth Anniversary of Chatrapati ShivajiMaharaj, 28th February National Science Day, 8th March International Women's Day, 10th March Savitribai Phule Smruti Din,14th April Birth Anniversary of Dr Babasaheb Ambedkar. 1st May Maharashtra din etc. days have been celebrated by the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

College has implemented two best practices those are

- 1.Observation of no vehicle day.
- 2.Celebration of different days.
- 3.Green initiatives.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Mahila Mahavidyalaya Georai is endlessly working for thebetterment of girls students and their educational upliftment. As this is the only college in this are imparting education for girls only, most of the parents are sugarcane cutter they are unable to take admission higher education so this college gives platform for these people a weaker section of the society. Teachers helping hand to students for paying the admisssion and exam fees.

Our girls are particiating in different curricular and extra curricular activies like NSS.Gender equity program, cultural program,

College focuses on the involvement of girl studets in higher eduction so the institution helps to these students in various ways like

- 1) paying in fess to poor nad needy students.
- 2)Dress distribution to poor students
- 3)organization of various programs for student developement
- 4) Skill orienmted programs for students
- 5)personality development program and career guidance for better career for better career.
- 6) many opportunities to prove their talents.
- 7) sports competitions and organisation of different sports activities.

# Part B

### **CURRICULAR ASPECTS**

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institution follows the curriculum designed by Dr.Babasaheb Ambedkar Marathwada University Aurangabad and it is effectively planned and implemented by the institution.,according to Academic calender of the university we maintain our collegecalender, every department maintain their own calenders and follows it whole year. Annual teaching plan and teaching diaries are maintained by the teachers. teachers use different teaching modes for effective curriculum delivery, use of ICT tools, questoin answer method, ppts , tests, essy wrtiting, debate, tutorials, .project work, field visits, guest lectures, class seminars related to the syllabus. Remedial classes for slow learners individual attention to every student.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

# 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the starting of the academic year University provides us academic calendar and accordingly that we plan our college calender and according to that we plan every activity of the college. Teachers are informed to take arrange the curricular and co curricular activities of the college. Teachers of our college tries to conduct programs according to the Academic calendar. The college academic calendar takes care of integrating college mission goals and curriculum. college academic calendar takes care of integrating college mission goals and curriculum.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	https://www.mahilacollegegeorai.com/acade mic-calendar

# 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

### A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

### 1.2 - Academic Flexibility

# 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

# 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

# 1.2.2 - Number of Add on /Certificate programs offered during the year

# 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

08

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

92

# 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

24

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college integrates the crosscutting issues relevent to Professional Ethics , Gender , Human Values , Enviornment and Sustainability into the Curriculum , The syllabi of all the courses content all the said crosscutting issues. These issues are inculcated on the minds of students very successfully.

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File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

# 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

# Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

# 1.3.3 - Number of students undertaking project work/field work/ internships

# Nil

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	No File Uploaded

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# 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<u>View File</u>

# 1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

### TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

# 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

### supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

100

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced learners are identified by the teachers in the classroom so their talent and advanced knowledge can be judged through asking questions in the classroom, test, tutorials, debate competitions, interaction with teachers, Exam results etc. these students are encouraged to participate in study circle programmes. College Career Counseling Cell makes them acquent with the present competitive world. Guest lectures are also arranged to motivate them. Students are motivated to participate in various inter college and state level competitions library facilities books, journals, reference are made available for students. College collects the data and information regarding student's academic performance through the following points.

- 1. Class representation.
- .2. Results of tests and semester examination, sessional works, committee co-coordinators and concerned teachers.

In parent teacher meeting we discuss the progress and limitations of these students Departmental meetings also analyses these students and teachers personally and interacts with the students and try to solve their difficulties.

All these matters are discussed with the Principal and Principal suggests remedial measures. Special attention is given to these students who are at the risk of dropout. Remedial taching, extra classs are organized for slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
164	16

File Description	Documents
Any additional information	<u>View File</u>

# 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The process of teaching learning is student oriented. Teacher makes it easy; interesting student oriented as well as need based. Teacher enables students to be interactive as well as participatory, so that they become active learners. Teacher uses different methods like seminar presentation, group discussion, debate competitions, question answer session, field visit, study tour, assignments, and project work. Use of videos, ppts, ICT enabled learning.

Our students visit to hospitals, schools, NGO's and orphan school. Students write for college magazines they help in its editing, collection of material, designing of the magazines. students are provided with library resources so that they can be capable to use all these resources and take advantage of this facility. They are also supported with academic and infrastructural facilities to make teaching and learning more studentoriented. At the beginning of every academic year study circle groups of different subjectsare formed with the aim of tapping, nurturing and channelizing the energies and potential of students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

# 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use audio-visual aids to impart knowledge to the students in effective manner. Teacher also uses PPTS, Projector, OHP, and Computers, online searching etc.facilities are available to teachers and students in free of cost.

Youtube videos for students ,Use of smart boards is also available for teaching. Basic training of computer is provided to faculty members.

Some teachers engaged their classes at zoom platform ,google classroom and Youtube videos which definitely make their teaching more effective. with the help of these videos they reached to students during covid pandemic situation.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching- learning process	https://www.youtube.com/@TANGALWAD

# 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

# 2.3.3.1 - Number of mentors 16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

# 2.4 - Teacher Profile and Quality

# 2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

# 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

# 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

# 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

# 2.4.3.1 - Total experience of full-time teachers

### 16

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college measures and monitors the progress of students through classroom tests, Question - answer method assignments. Oral presentations, but stress is given to regular attendance and classroom performances. Student's progress and performance are also discussed with their parents.

To know the students achievements college follows formative and summative evaluation process. Student's evaluation is done through test, tutorials, assignments seminars, debate group discussion, interviews, and Field visits for internal and external assessment. Student's regular attendance and classroom performance is taken into account.

At B.A.Third year level there is project writing for one paper priscribed by the university it has internal as well as external assessment every year it is done very transperently by invitiong external subject experts ,interview and oral presentation of the students has been arranged by every department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	
	Nil

# 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college and individual teacher critically analyze the performance of the students in test, tutorials, assignments and projects. Evaluation of the student helps the teacher to assess

the strength and needs of students and to undertake correct stepsto improve their performance. Through assignment students can develop self learning habits. Counseling sessions are conducted. Teachers check if the students are grasping the subject or not and act accordingly.

After the declaration of University result if students have any grievance regarding evaluation they can ask for redressal. They can ask for photocopies of their answer sheets. If these students are not satisfied with the valuation of the University they can demand for revaluation. Students can approach to the exam committee if there is any grievance in the internal evaluation. There is a provision of recounting and rechecking of answer books.

Students grievance have the access to the redresseal cell of the college Principal and examination committee can approach to the students for examination related grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Ni l
	14.7.7

### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

College has learning outcome and these are stated in the vision and mission of the college. College works for overall development of the students. Students get familiar with these learning outcomes at the starting of the academic year through meetings counseling and orientation. The teaching learning objectives are given in the University syllabus and this syllabus is provided to the students at the starting of the year, each subject teacher tries to orient the students about learning outcomes.

Through meetings and different programs teachers and students are very well aware about the course and different programs offered by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

# 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the starting of the year college committee discuss about the previous results of the college, pass percentage and dropout ratio were discussed in the meeting

class tests, seminars, group discussions, assignments etc. are the measures to evaluate students performance.

special attention is given to the slow learners , results of the students is discussed with the Head of the departments, committee chairpeson and Principal discuss the various issues related to the results and suggest some measures to improve it.

yearwise and percentagewise students results displayed on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

# 2.6.3.1 - Total number of final year students who passed the university examination during the year

34

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

# 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://forms.gle/WtXoADooCS5hPFS89

# RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

- 3.1.2 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

# 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

# 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

# 3.2 - Research Publications and Awards

# 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

# 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

# 3.2.2 - Number of books and chapters in edited volumes/books published and papers

### published in national/international conference proceedings per teacher during the year

# 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

02

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College NSS unit, IQAC, gender sensitization cell actively arrange different types of student oriented programs to makr students aware about the differnt issuse related to neighbourhood community. The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme Through these units, the college undertakes various extension activities in the neighbourhood community.NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide etc.Other , the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Plastic eradication, No vehicle day, Jananisuraksha, Programme on female foeticide, organizing visit to Orphanages , Blood group detection , Health check -up

camps, Blood donation camps, Dental checkup camp, etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	<u>View File</u>

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the

#### year

## 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

150

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

#### 3.4 - Collaboration

## 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

06

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

- 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
- 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classroom: -College has 14 classrooms with enough natural light, smart boards, enough ventilation, LCD projector, Power Point Presentations. Computer laboratory is available with internal facility. Bulletin board is also made available. Principal and Non-teaching have computers with internet access, printer and scanner etc.

IQAC has separate well furnished room. It is used for works regarding internal quality assessment.

Seminar Halls: -One multipurpose hall is available with all necessary facilities like computer, LCD, Dias with the purpose of conducting seminars and conferences.

Computer Laboratory: -One computer laboratory with good internet facility. College has two generators and two inverters for continuous electricity supply.

Library: Library is having adequate collection of text books, reference books, journals, periodicals, & magzines

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

- 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
- 1. Sports: -One room is available for indoor games like chess, table tennis, carrum. Other than this college has adequate play ground for the purpose of sports organization.
- 2. NSS: -One NSS unit is actively working it has unit of 150students. College NSS office is well equipped. Programme Officers organize regular and innovative programmes. College doesn't have NCC unit.
- 3. Cultural Activities: -One multipurpose hall with all necessary equipments.
- 4. Public Speaking:-College has portable public speaking system which is used occasionally such as in college and public places and NSS rally etc.

Sports room.:college has one sports room with well sports equipments and yoga centre.

NSS ; College has one nss room .

college ground for sports activities is available for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## **4.1.4.1** - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library advisory committee is actively working it is headed by the college Principal and this committee regularly monitors and functioning of the library.

Composition of library committee:

- 1. The Principa
- 2. The librarian
- 3. Three head of department
- 4. Head clerk

#### 5. One student representative

.Committee also ensures the optimal use of library resources byfaculties and students. Annual book exhibition is organized. The committee oversees library budget, administration, purchase of books and computerization.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

#### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toeresources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login

#### data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

16 teachers and 164 students are using library as and when required records are maintained by the librarian.

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution offers free internet facility in the campus. This facility is available for students and teachers of the college through this teachers and students can easily access the network and it is beneficial for them for surfing and browsing. Apart from this college gives good computer facility with internet to teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### **4.3.2 - Number of Computers**

20

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>

## 4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures the optimal utilization of budget allocated for maintenance and upkeep of the college infrastructure by holding regular meetings with various committees of the college that plans and monitors the projects to be undertaken or ongoing in an academic session. Maintenance of equipments is done through the annual maintenance contract with various dealers of computer, peripherals and equipments. The annual maintenance contract is for electrical and plumbing purpose. College has a separate committee for maintenance of equipments, furniture and computers and other equipments. Library books and periodicals are maintained by staff, sports room equipment is maintained by sports teachers. students are using all the infrastuctural facilities as nad when required

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_				- 4

ICT room

sports room

classrooms

computer room

Womens room etc facilities are available for the students students can get access to these facilities as and when needed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

## 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

## 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

16

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

## 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

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## 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

02

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### **5.2 - Student Progression**

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

#### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students are provided with the experience of working in various academic and administrative bodies to develop leadership qualities among them, one student is included in the committee. Students suggest various activities to be organized based on feedback. Qualities like development of leadership skill, Cultural talent, Time management, Discipline and Administrative knowledge in all are developed among the students. Students of our college actively participate in different programs like sports, cultural events, co-curricular and extra curricular programs. Student council is formed in the college in which the diffeent issuesrelated to students has been solved by student rep[resentative.Student council is helpful for knowing the various problems of students. Students also provided with a chance to represent their talent through class performance , speech competition, internal evaluation, debet, essay writing etc programs give them chance to prove themelves. One student representative is appointed as an IQAC memeber student is also a member of decipline committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the

#### Institution participated during the year

01

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college alumni helps us in regard of admission process, Alumni contribute their expertise by counceling and guidance to current students ,Alumni is helpful in organising various programs of college, like teacher parents meeeting, Annual socialgathering, Rangoli, cooking competition etc, till date there is no significant financial contribution of Alumni but They are the real guide for students through their guidance students can leran the quality of belongingness and helping nature. Alimni is ideal for current students as a part of college they know their duties and responsibilities for college they actively participate in different programs like annual day, Rangoli competition, gender programs, nss programs, health and hygine p[rograms, Alumni seek guidance and counselingin different sectors of career opportunities as to develop the career of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year	E. <1Lakhs
(INR in Lakhs)	

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Keeping in consideration the vision mission and goals of institution college plans different ACADEMIC activities of college for whole year and the governance of institution is reflective to its vision and mission, every decision of college is taken by its governing body members, IQAC committee, decipline committee, every activity and program is keeping into view to proveits vision and mission

College is a single faculty college and it is one of the good college in this region running with a purpose to provide a education to women and to strengthenthe rural womens educational status by imparting them skill based and choice based education.

By organising different activities in the college all rounddevelopement of the student is possible, college organizes many programs to make these students aware about the competitive world

File Description	Documents
Paste link for additional information	file:///C:/Users/akash%20computer/Downloa ds/agar%202021-22%20-%20Copy%20(1).pdf
Upload any additional information	<u>View File</u>

- 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management.
- 1. The college Principal and head of the departments to look after the Admission, concession, and other relevant process in which the faculty members are also involved.1. The college Principal and head of the departments to look after the Admission, concession, and other relevant process in which the

faculty members are also involved.

- 2. Formation of various committees at college level that work in relation with academics, research, extension and other activities.
- 3. The committees comprise of the representatives from all stakeholders
- 4. Involvement of student's representatives in the committees like IQAC and Literary Forum etc.
- 5. Teachers are working on local governing body of institution to solve the various problems of teachers and students
- 6.Non teaching representative is also working on local governing body to solve various issues regarding the non teaching administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Examination and Evaluation

- 1. ContinousInternal Assessment by conducting internal tests twice in a year for each class.
- 2. Conducting class seminars, group discussions and quiz programs in the class room.
- 3.Internal assessment at the B.A IIIrd. Year level.
- 4. Essay writing, Poetry reciting competitions.
- 5. Group Discussions.
- 4. Quiz competition.

- 5. Seminar presentation of different faculties.
- 6. Interesting teaching and learning method through audiovisual aids.
- 7. Educational trip, field visit and survey. Research and Development
- 1. Formation of internal Research Committee comprising senior faculty members to look after all research related strategy.
- 2. Motivation to the faculty to present research papers at national and international level and undertake research projects.
- 4. Encouragement toorganization of workshops, seminars and conferences.
- 1. Library, ICT and Physical Infrastructure / Instrumentation:
- 1. Purchasing of required text and reference books. College has started Vachak Manch for students to encourage students to get the reading habit
- 2. Subscription to e-journals, use of INFLIB-NET.
- 3. Construction of hostel building for girls.
- 1. Human Resource Management:
- 2. The college motivates staff to participate in Orientation/Refresher/short term courses.
- 3. The teachers are encouraged to undergo faculty developmentprograms run by SWAYAM.

Performance assessment, student feedback analysis has been done regularly.

- 1. Admission of Students:
- 2. Notification published in the News paper and displayed on noticeboards and registration process is transparent. By following all the standards procedure admission is given to the students. Admission is given by following government and University rules.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The head of the institution, the highest authority in the college, implements the policies. The Governing body of the college works in the following manner. To hold meetings with departments, different committees, and teaching and Nonteaching Staff, regarding master routine, monitoring the proper allocation of routine to different college and University examination etc.

To review the University results and receive the effective feedback from the departments.

To monitor the proper functioning of library and find out ways to improve its facilities.

To look after the problems faced by the students through counseling. Women Cell, Students Welfare Committee and Grievances Redressal cell activity participate to give solutions to the problems.

To arrange motivational classes of the students to achieve academic excellence and build up moral of the students.

To take care of its resources especially human resources and material resources for the attainment of its desired goal of academic excellence.

The heads of departments the coordinators of committees and NSS, Women Cell and the student body chairperson submitannual reports to the Principal.

Annual reports are submitted by the departments to the IQAC.

The head of the departments submit confidential reports.

Parent feedback, comments and suggestions posted on the college website are also analyzed.

appointment of teachers is done with the highest qualification of the teachers ,all teachers are highly qualified with academic excellence.as wefollow the rules and regulations of UGC and affiliating university.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	No File Uploaded

#### **6.3 - Faculty Empowerment Strategies**

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Shivhar teacher's cooperative credit society is available for teachers, it helps with providing personal loans whenever needed and every staff member is a member of this society. Shivhar teacher's cooperative credit society is available for non teaching, it helps with providing personal

loans whenever needed and every staff member is a member of this society. Sane guruji scheme is available for the family of dead employee who die during his service period.

Provision of best teacher award for the academic, social excellenece of the teacher . Every year on the occasion of Dr.Sarvapalli Radhakrishnan's birth anniversery.

Institution provides concession facility to teachers and non teaching staff in wedding hall on various occasion. Medical leave ,casual leave,duty leave provision is available in the college for the welfare of the tyeaching andnon teaching staff. Maternity leave for women faculty

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

## 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	View File

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The achievements of the faculty members are monitored and updated in the college records; performance appraisal system is implemented as per the guidelines from UGC. The appraisal

report of the faculty is prepared and submitted to the head of theinstitution by the concerned head of the department on the basis of their yearly achievements. Besides the feedback form has a well defined set of questions that helps the students to evaluate the teaching and learning process and define how for the teacher has succeeded in reaching out to the students. These details are accessible to the staff so as to help them to judge their performance. The Principal understands the student's reflections and shares it collectively and individually with the staff. If there are any issues of concern, the faculty members are facility to overcome the lacunae without lowering their self esteem. Counseling is provided to staff in times of need, in order to help them to improve their professional capabilities, in order to build up ideal academic atmosphere.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external audit of institution is done regularly. The college accounts are audited regularly for as internal audit is concerned, a team consenting of the chairman, Accountant & the Principal evaluate the preparation of accounts. The system of maintaining accounts paves the way for error free accounts and makes it easier for the external auditor to conduct college audit very smoothly as the accounts of the college are subject to audit by the External Qualified Charted Accountant appointed by the J. B. S. P. Mandal Georai. The audited report by the external C.A. is presented before the management for modification if any. The remarks given by the auditors are taken into consideration for amendments in the coming year. and external audit is done by Directorate of Higher Education, Aurangabad.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## **6.4.2.1** - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution has decided to use the optimum use od resources available in the college in that students and faculties make use of tee resources as nad when required in that Classrooms, auditiorium , computers, books and journals, sports room , water facility, womens cell.NSSroom, IQAC room, Library etc. can be used as it is required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

During the covid 19 period IQAC played a vital role by counselling to staff and teachers and motivation is provided to conduct different activities online for students. As the Governing body always stands by for the well being of the institution so the most of the recommendation of IQAC are approved after viewing each and every aspect of it. IQAC periodically meets and discuses the past, present and futurer action for enhancing and sustaining the quality and standard the institution maintain. The suggestions given by IQAC is conveyed to the secretary and president of the college through Principal and then appropriate action is taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

- 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities
- 1. Teachers academic diary
- 2.Different teaching learning oriented programs
- 3.Class tests, essay writing, field visits, study tours, and seminars
- 4.Annual teaching plan
- 5. Wall magazines
- 6. Guest lecture of each subject.
- 7. Uses of different teaching aids .
- 8.Use of ICT tools in teaching and learning at the end of the every year we analyse our results and find out the reasons of dropout students
- IQAC and every head of the department in its meeting decide to develop the teaching learning strategies.

Teacher orgnize various activities to support the students in

their academic progress college IQAC promotes and motivate to teachers and students for this. students representtion on various academic bodies such as NSS,IQAC,WOMEN CELL,SPORTSroom,LIBRARY ETC.

File Description	Documents
Paste link for additional information	https://www.mahilacollegegeorai.com/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

college organises programs based on Gender equity.action plan of this committee was prepared at the beginning of the year

celebration of womens Day

Guest lecture on womens safety

Health check up camp for women

Celebration of Balika Din

Skin check up for students and local area women

college is offering education to girls only this is the good advantage .This rural area students are motivated to take higher education, counseling and guidance is done at various level so that these student can take eucation with free mind.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid and Liquid waste mangagement of the college collected and disposel is done to make the campus ecofriendly. There is a

College premisis cleanliness committee available to keep the campus clean. In E waste management we have one musum in that we keep all the unnecessary equipments to store as a degradable waste. Hazardous chemical and radioactive waste management is burned in the campus whenever needed.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

# 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- B. Any 3 of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- **5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

- 7.1.6.1 The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities
- D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College runs B.A.course for the students living in a rural area. It arranges different activities for students which can cultivateharmony among them , through the different activities of NSS dept. student can learn to live in community and serve the community programs like the birth and death anniversaries of different great leaders are helpful to realize their duties and responsibilities towards community and nation. working in group in activities like tree plantation, cleanlines drive, aids awareness program, Gender sensitization programs, and different cultural programs are helpful to build the personality of the students. College teachers organize various programs and teachers and students actively participate in these programs.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1.college celebrates constitution day and on this day teacher read the preamble and take the oath to follow the various principles of constitution. 2.Talk was organized on the constitution of india.through this students can realize the various duties and responsibilities of a good citizen, values can be inculcated among the students. Sensitization of student and employees. As our college is a women's college, women's empowerment is a very intimate subject. For girls to come to college regularly to motivate raising the morale of girls through various programs Education is a human being to face different types of challenges in life. College Teachers are repeatedly trying to convince girls that there is a third eye. Expert sales ideas for empowerment are communicated to the students. Famous women in the history of India and the world about life are organized to motivate the students. From time to time to take care of the health of girls A health check-up is a serious illness to help with medical treatment and to take full advantage of constitutional provisions. Students are helped and guided to become competent.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrate various national and international days .celebration of 15 th August, 26th January, 8 th March International Woman day...21stJune International Yoga Day 26th July Birth anniversary of Rajashri Shahu Maharaj. 1st August Birth anniversary of Annabhau Sathe& Death anniversary of Lokmanya Tilak 15th August Independence Day, 23rd August University Foundation day, 29th August National sports day, 5th September Teacher's Day, 8th to 14thSeptember International Literacy Day 14th September Hindi Day, 17th September Hyderabad Mukti Sangram Din 24th September NSSDay, 2nd October Birth anniversary of Mahatama Gandhi&Lal Bahadur Shastri ,26th November Sanvidhan din, 28th November Mahatma Phule Smruti din. 1st December World AIDS day. 6thDecember Dr Babasaheb Ambedkar Mahaparinirvan din. 3rd January Birth anniversary of Savitribai Phule, 12th January Birth Anniversary of Rajmata Jijau& Swami Vivekanand 14th January Dr. Babasaheb Ambedkar Marathwada University expansion day 26th January Republic day, 19th February Birth Anniversary of Chatrapati ShivajiMaharaj, 28th February National Science Day, 8th March International Women's Day, 10th March Savitribai Phule Smruti Din,14th April Birth Anniversary of Dr Babasaheb Ambedkar. 1st May Maharashtra din etc. days have been celebrated by the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

College has implemented two best practices those are

- 1.Observation of no vehicle day.
- 2.Celebration of different days.
- 3. Green initiatives.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	View File

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Mahila Mahavidyalaya Georai is endlessly working for thebetterment of girls students and their educational upliftment. As this is the only college in this are imparting education for girls only, most of the parents are sugarcane cutter they are unable to take admission higher education so this college gives platform for these people a weaker section of the society. Teachers helping hand to students for paying the admisssion and exam fees.

Our girls are particiating in different curricular and extra curricular activies like NSS.Gender equity program, cultural program,

College focuses on the involvement of girl studets in higher eduction so the institution helps to these students in various ways like

- 1) paying in fess to poor nad needy students.
- 2)Dress distribution to poor students
- 3)organization of various programs for student developement
- 4)Skill orienmted programs for students
- 5)personality development program and career guidance for better career for better career.
- 6) many opportunities to prove their talents.
- 7) sports competitions and organisation of different sports activities.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

- 1. Contribution in the field of research will be increased
- 2. To organize national and international conferences.
- 3.Skillnased cpirses will be introduced.
- 4. Different programmes for students will be organized.
- 5. Various programs related to career counselinjg and guidance.
- 6. Participation in youth festival, sprots events.